

**To the Members of the General Assembly**

Dear colleagues

**Subject: Work Plan 2014 – 2018 – Annual Work Plan 2015  
Call for Participation in ITER Physics Work Package S1 (Enhancement Projects)**

At its 6th meeting on 22 – 23 September 2014, the General Assembly approved the Annual Work Plan 2015 (AWP2015), with a footnote on the provisional status of the resources allocated to the Work Package S1 (WPS1). This call relates to tasks in line with the proposed revised resources for WPS1 in 2015. The exact resources available will be approved at the 7th meeting of the General Assembly on 13-14 November 2014.

With the present letter I invite you to submit proposals for the additional tasks in the form of Enhancement Projects (EP) for the ITER Physics Work Package S1.<sup>1</sup> Details of the overall procedure and specifics of the additional tasks to be performed are given in the attached documents:

- *AWP15-IPH-CfP\_WPS1.EP.pdf: Call for Participation in ITER Physics Work Package S1 (Enhancement Projects)*
- *AWP15-IPH-CfP\_WPS1.EP\_Call response form.docx*

Responses will be evaluated by the Task Force Leader, with the support of the Programme Management Unit, who will prepare a proposal for the allocation of resources within the Work Package which shall be discussed at the S1/S2 Project Board. Following approval of the resource allocation by the S1/S2 Project Board, the final proposal will be submitted by the Programme Manager to the General Assembly meeting of 18th December 2014.

Your reply shall be submitted via the ECoM system no later than midnight of **28 November 2014**. The link to use is: <https://ecom.euro-fusion.org/efda/cons>

As in previous calls, only a single Call response form per Beneficiary shall be uploaded onto ECoM. In addition some information will need to be copied over into an ECoM entry mask. For WP2015, firm figures both for manpower and, where foreseen, hardware expenditure shall be provided. For the period 2016-18, the Research Units shall express indicative figures based on the foreseen profile of manpower and hardware expenditure included in the attached Call response form.

Information on costs shall be provided as follows:

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<sup>1</sup> To make it possible to include the work related to the revised resources of WPS1 in the financial tables to be discussed and agreed at the 8<sup>th</sup> meeting of the General Assembly on 18-19 December in Prague, it is necessary to launch this call before the actual discussion on the WPS1 budget at the 7<sup>th</sup> meeting of the General Assembly.



### Manpower costs

The Research Units are asked to provide the average salary of their staff. This average will have to include the eligible direct costs only (no indirect costs). As information on Project Leaders has already been ascertained in previous Calls, no data is required here.

### Hardware costs

The Research Units are asked to indicate the global costs for procurements (hardware/software, external services), costs for the use of facilities and consumables directly linked to the implementation of the Work Package/Project.

The following selection criteria will be applied:

- *Matching of responses to the competencies defined*
- *Sufficient level of commitment to avoid sub-critical contribution*
- *Best allocation of available resources*

**Should you have any questions, please contact the WPS1 Task Force Leader Andreas Dinklage ([dinklage@ipp.mpg.de](mailto:dinklage@ipp.mpg.de)) or PMU RO José Regaña ([jose.regana@euro-fusion.org](mailto:jose.regana@euro-fusion.org)).**

For any problems with the use of ECoM, please contact Jennie Humphreys ([jennie.humphreys@euro-fusion.org](mailto:jennie.humphreys@euro-fusion.org)).

Yours sincerely

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